

LEE PUBLIC LIBRARY BOARD OF TRUSTEES' MINUTES
WEDNESDAY June 10, 2015 AT 5:00PM AT THE LEE PUBLIC LIBRARY

Present: Trustees Annie Gasowski, Peg Dolan, Katrinka Pellecchia, Bruce Larson, and Library Director Ruth Eifert. Other: Cindy von Oeyen.

Minutes of May 2015 accepted with corrections.

Treasurer's report of May 31, 2015 accepted. There is \$14,730.63 in the operating budget, \$2,850.31 in the non-lapsing account and \$6,157.45 in the CD.

Library Director's Report: Ruth has revised the library brochure. New tables and chairs have been set up in the back room by the picture window and patrons have commented favorably on them. All library items are now renewable to include CDs and magazines. Ruth has replaced Learning Express with a more comprehensive on-line database Universal Class that offers not only computer tutorials but also a large selection of classes in a variety of areas. (This can be accessed through the library website.) Ruth provided the annual and monthly circulation figures. The children's and adults summer reading program will begin on June 25.

OLD BUSINESS:

NHLTA Conference: Ruth participated in the Right -To-Know workshop and found it informative. Peg, Katrinka and Annie did not find the conference as helpful as in past years.

Town Center Committee and Select Board Update: Additional citizens have volunteered to be on the committee. The Select Board is looking into the possibility of moving Town Offices to the Safety Complex.

Alternates to the Trustees Board: The trustees will attend the June 22nd Select Board meeting to speak in favor of Barbara McNamee and Cindy von Oeyen as alternate trustees.

Friends of the Library Update: Ruth will show the Friends at their next meeting the new library brochure, which includes services that the Friends provide.

Foundation Update: The foundation will raffle a bicycle during the summer months to raise funds for the new library. The winner will be announced on Lee Fair Day.

NEW BUSINESS:

FY 2016 expenditure plans: Ruth will manage expenditures to insure timely and effective use of budgeted funds.

Policy Reviews: Peg made a motion to accept the revised Bulletin Board and Usage Policy. Katrinka seconded and the vote passed unanimously.

Annie made a motion to accept the revised Hours of Operation Policy. Peg second and the vote passed unanimously.

OTHER:

Ruth will move the furniture in the reference room.

Ruth will check with the Town Administrator to have a radon test done at the library.

Ruth recommended a new computer for the circulation desk.

Meeting adjourned at 6:30. Next regularly scheduled meeting on July 8 at 5:00 PM at the library.